

## Group Visits Risk Assessment

No	Hazard/Activity	Who could be harmed and how	Risk Rating	Risk Management in Place
1	Car Park – moving vehicles	Visitors – physical injuries from getting in/out of vehicles, getting struck by vehicles	Medium	Coach parks located in the car park. Staff to maintain proper control of the bus/coach. Children to stay on the bus until instructed to get off. Visitors arriving by farm to supervise the children with them. Farm staff to guide groups onto the farm yard via the shortest route to avoid the rest of the car park.
2	Zoonoses	All staff and visitors to the farm - Zoonosis or infection from micro-organisms present in livestock	Medium	Farm animals naturally carry a range of micro-organisms, some of which can be transmitted to humans, where they may cause ill health, which in some cases may be severe. These include E Coli. It is important to wash your hands after touching the animals, before eating and before leaving the farm. Hand wash facilities are located by the cow shed, sheep barn and in the teashop toilets. Do not eat on the farm, other than in the picnic area or restaurant. Ensure footwear is clean when leaving the farm. There is a tap and disinfectant provided outside the farm shop adjacent to the car park. Do not kiss animals or put fingers in your mouth when handling animals. Pregnant ladies are advised to avoid contact with sheep and lambs at lambing time.
3	Uneven or slippery surfaces	Visitors on the nature trail, fields etc - causing slipping, sprains, tripping, falling	Medium	Supervisors and children should take care walking on the paths and grass and wear sensible footwear. Suitable footwear should be easily cleaned, supportive and with a non-slip sole. We recommend Wellington boots. Children are to be adequately supervised.
4	Farm vehicles and machinery.	Visitors climbing on stationary machinery. Physical injury from dangerous parts, falls from height, crushing	Medium	Children must be adequately supervised and instructed not to climb or touch machinery.

5	Animals – horses, cows, sheep, pigs, goats	Visitors entering animal pens, feeding the animals etc – bites, head butting, crushing, zoonoses.	Medium	Children to be supervised at all times around the animals. Do not feed the pigs or ponies/donkeys. Signage around farm. Use buckets or feed troughs when feeding the animals. Visitors to wash hands after having contact with animals.
6	Lost Children	All visitors – could wander into unsafe areas	Medium	Supervisors should instruct children of their lost person policy. The farm is ring fenced and access on or off is restricted. Supervisors to ensure that they do regular headcounts. The Farm Shop is a designated waiting point for lost children.
7	Chemicals and substances / Veterinary Products	Inhalation, skin contact, eye contact, ingestion	Medium	Chemical and veterinary products are locked away in a store. Accessed by authorised members of staff only.
8	Aggressive visitors	Staff / All visitors	Medium	Farm staff are instructed to ensure that any aggressive visitor is removed from the site.
9	Electrical equipment.	Fire, electrocution	Medium	Electrical installations and appliances are tested and inspected at the required intervals by an independent electrical contractor. Visitors should not touch or interfere with electrical equipment. Children are supervised by their adults. No smoking on site.
10	Straying into prohibited areas (feed stores, manure heap)	All visitors – contamination with manure, access to chemicals etc.	Medium	Supervisors should ensure that children are instructed not to enter animal enclosures. Fencing and No entry signs on gates are erected to keep visitors out of hazardous areas. Please keep to all paths and tracks and please do not climb on or over fencing or gates. Children are to be adequately supervised.

11	Fire	Inhalation, skin burns, panic, loss of control	Medium	Fire Risk Assessments have been carried out for all areas and adequate controls are in place. In case of fire, Supervisors should ensure that they and children in their care leave the building by the nearest exit and follow direction by farm staff and head to the meeting point in the car park. Supervisors should ensure that a register is taken on their charges.
12	Ponds / Water features	All visitors – drowning.	Medium	Children should be adequately supervised and made aware of water features. Supervisors and children should take adequate precautions against slipping and falling when close to water features. Lifebuoy in place at larger pond.
13	Play areas & straw barn	Children – trips, falls, entrapment. Asthma, dust inhalation, allergic reactions	Medium	<p>The play area and equipment is built, operated and maintained following appropriate H&amp;S legislation and BS EN standards and externally inspected annually by a registered play inspector. Children must be supervised at all times; equipment is for intended use only. Children are to be adequately supervised.</p> <p>Purpose built straw stack. Bales and ropes inspected and replaced regularly. Do not throw the straw. Children to be supervised by their adults.</p>
14	Tractor Ride	Visitors on tractor and trailer ride – physical injuries, falling, crushed or run over	Medium	<p>The tractor and trailer are maintained with lights, brakes etc checked daily. The trailer hand rail meets the minimum height of 1.1m and all the children/adults should be sat down with barrier across when tractor is in motion. All children should be assisted on and off the trailer with adult lead supervision.</p> <p>For tractor rides on the road, the trailer with seatbelts to be used. All those on the trailer must wear seatbelts. The driver will be trained and competent.</p>
15	Animal Feeds	All visitors – ingestion of feeds or contamination with micro-organisms	Medium	No access to feedstores. Children to be supervised at all times when feeding the animals. Wash hands after feeding animals.

This risk assessment has been developed using the following matrix:

<b>Severe</b>	Medium	High	High
<b>Moderate</b>	Low	Medium	High
<b>Minor</b>	Low	Low	Medium
	<b>Remote</b>	<b>Possible</b>	<b>Probable</b>

This system gives a simple way to determine the relative importance of risks. It takes into account the degree of harm, and the likelihood of the event occurring. This method also incorporates a judgement as to whether or not a risk is acceptable.

We recommend that all schools/groups also conduct their own risk assessments prior to coming to the farm.